



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	HINDU COLLEGE
Name of the head of the Institution	Sri G. Madhu
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08632227649
Mobile no.	8179584862
Registered Email	hindu_gtr@rediffmail.com
Alternate Email	principalhinducollegeguntur@gmail.com
Address	Opp. Sri Venkateswara Vignan Mandir, Market Centre, Guntur.
City/Town	Guntur
State/UT	Andhra Pradesh
Pincode	522003

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. P. Venu Gopal			
Phone no/Alternate Phone no.		919848414052			
Mobile no.		8688269326			
Registered Email		iqac_hcg@rediffmail.com			
Alternate Email		venupothuri@yahoo.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://hcg.ac.in/admin/up_files/2017-18_AOAR.pdf">http://hcg.ac.in/admin/up_files/2017-18_AOAR.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://hcg.ac.in/admin/up_files/AnnualAcademicalendar2018-19.pdf">http://hcg.ac.in/admin/up_files/AnnualAcademicalendar2018-19.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	A	3.07	2017	02-May-2017	01-May-2022
2	A	3.01	2008	16-Jul-2008	15-Jul-2013
1	Four Star	3.01	2002	12-Feb-2002	11-Feb-2007
<b>6. Date of Establishment of IQAC</b>			13-Feb-2004		
<b>7. Internal Quality Assurance System</b>					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
College Anniversary	01-Feb-2019 10	1500
Intercollegiate Commerce Quest	05-Jan-2019 8	120
Guest Lecture on Career Opportunities for Geology Students	04-Jan-2019 1	50
Flash Mob - Traffic Rules, clean and green and Public nuisance	29-Dec-2018 8	50
Intercollegiate Botany Quest	21-Dec-2018 8	200
Inauguration of Sports Academy	20-Nov-2018 2	200
Exhibition of Medicinal Plants	12-Sep-2018 9	500
Annual Alumni Get Together (Home Coming)	25-Dec-2018 6	300
Guest Lecture on Petrography and Petrogenesis of Rocks - Department of Geology	14-Sep-2018 2	70
Talent Hunt	06-Aug-2018 6	100
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the

Yes

decisions have been uploaded on the institutional website															
Upload the minutes of meeting and action taken report	<a href="#">View File</a>														
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No														
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>															
<p>1. B.A. (E.H.P. / H.E.P.) Telugu medium section has been converted to English medium. 2. B.Sc. (Agriculture) and B.Sc. (Horticulture) groups have been shifted to Amaravathi Road Campus which is suitable for these courses. 3. Sports / Playground has been renovated and facilities are improved 4. APSSDC (Andhra Pradesh State Skill Development Corporation) Computer Lab has been established. 5. Received sanctioning letter of RUSA fund for Infrastructural Development.</p>															
<a href="#">View File</a>															
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>															
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<a href="#">View File</a>															
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes														
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Hindu College Management Committee	16-Mar-2019														

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	26-Feb-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	25-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Partial

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

VISION "We strive to produce intellectually competent, morally upright, socially committed products and motivate them to become responsible citizens that the country needs today and we also strive our best to usher in a new era of promoting quality education that is replete with human values". MISSION ?

The zealous mission of the college is to inculcate human values through education. The Management and faculty of our college have been striving hard to set an example to the students by not merely preaching morals, virtues etc., but also practicing them with a sense of commitment, so that the students become inspired and graduate out themselves as worthy citizens of the nation. ?

To produce in a serene atmosphere intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, accomplished young men and women who will be agents of social transformation in today's India. Vision and Mission statement is made known to the students, staff, community, alumni, industry and employers through prospectus, college hand-book and college magazine published every year. Vision and Mission statement is displayed at a prominent points in the college campus and also in the library for the benefit of the students. The same is also exhibited as a backdrop whenever functions are conducted in the institution. The same is available on the College website. Edited volume of research articles published by staff members has been launched with a motivation of appreciation and encouragement to other staff members.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate	---	21/01/2019	14	Employability	Analytical

Course on Reasoning and Arithmetic - <a href="https://drive.google.com/open?id1aA-_blyxAns225p_rJl6dbfDdWqmK1bFb">https://drive.google.com/open?id1aA-_blyxAns225p_rJl6dbfDdWqmK1bFb</a>				y	Skills
Certificate Course on Photoshop - <a href="https://drive.google.com/open?id1A-lJhKmniu4uV_Wz9gdYIwPMZ5J2IkAW">https://drive.google.com/open?id1A-lJhKmniu4uV_Wz9gdYIwPMZ5J2IkAW</a>	---	01/08/2018	8	Employability	Photo Editing Skills

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Nil	05/06/2018
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	MPC	05/06/2018
BSc	BZC	05/06/2018
BSc	GPC	05/06/2018
BSc	MPCs	05/06/2018
BSc	MSCs	05/06/2018
BSc	MECs	05/06/2018
BSc	ABC	05/06/2018
BSc	HBZ	05/06/2018
BA	HEP	05/06/2018
BA	EHP	05/06/2018
BA	ECO. INS. Cs	05/06/2018
BA	MES	05/06/2018
BCom	RESTRUCTURED	05/06/2018
BCom	GENERAL	05/06/2018
MSc	CHEMISTRY	02/07/2018
MSc	PHYSICS	02/07/2018
MCom	COMMERCE	02/07/2018
MCA	COMPUTER APPLICATIONS	02/07/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	83	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Values and Professional Ethics	05/06/2018	525
Environmental Studies	05/06/2018	525
Information and Communication Technology (ICT) -1	01/11/2018	525
Communication and Soft Skills (CSS)-1	01/11/2018	525
Information and Communication Technology (ICT) -2	05/06/2018	525
Communication and Soft Skills (CSS)-2	05/06/2018	429
Communication and Soft Skills (CSS)-3	01/11/2018	429
Analytical Skills	01/11/2018	429
Entrepreneurship	01/11/2018	429
Leadership Education	01/11/2018	429
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	ANU Biotechnology & Tissue Culture Lab	22
BSc	ANU Medicinal Garden	22
BSc	Hindu College Pharmacy	6
BSc	Hindu College Pharmacy	6
BSc	Poultry Farm	22
BSc	Disha Laboratory, Guntur	60
BSc	Local Fish Market, Guntur	12
BSc	Government Fishery Institute, Nidubrolu	22
BSc	Fish Ponds, Buddam	22
BSc	Electric Resistivity	16
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

The institution follows the curriculum designed by the Acharya Nagarjuna University. At the beginning of every academic year, all the departments chalk out an academic calendar. The College meticulously develops action plan for effective implementation of curriculum in accordance with the academic calendar communicated by the University. At the outset the advisory committee of the college conducts protracted meetings with the Heads of various Departments to develop various strategies for effective implementation of the curriculum. The Heads of the Departments allot the papers/courses to the faculty members of their respective departments as per the consensus arrived at a departmental meeting. The faculty members prepare annual academic plans paper-wise/course-wise which include lecture hours, topics to be taught and other co-curricular activities to be conducted month-wise/term-wise during the year taking into consideration the probable number of instructional hours that will be available in each term. The faculty members are also provided with academic diaries, in which they write their teaching plans for the term so as to complete the syllabi within stipulated time. If, for any reason, a faculty fails to finish his/her syllabi within the stipulated time, he/she covers the backlog through extra classes during Sundays / public holidays. ? Teachers are encouraged in advance to impart the curriculum through innovative teaching methods such as assignments, discussions, workshops, seminars, industrial visits and wherever appropriate with the help of power point presentations and computer-aided techniques apart from regular / traditional teaching methods. ? The staff members of various teaching departments conduct their internal meetings and develop academic plans for the coming academic year well in advance. Keeping in view, the number of working days available, the syllabus is divided into units which are to be finished by a given deadline. Each department of the college follows the academic calendar issued by the affiliating university. ? E-learning facility is also made available to the students. ? The annual academic plan/calendar prepared by each department includes extension lectures/guest lectures and other curricular activities planned by the faculty members. ? Implementation of the academic calendars are reviewed by the Heads of the Department periodically and appropriate remedial measures are taken if necessary. ? The quality of education imparted to students is monitored and ensured through IQAC. Regular feedback obtained from stakeholders with respect to the quality of enrichment programmes are monitored and evaluated by IQAC and necessary remedial measures are incorporated in the future action plan as a follow up. The quality of education imparted is periodically evaluated by external committees and experts appointed by Commissioner of Higher Education of Andhra Pradesh and others. During the last two years they ranked our college as 'A' grade college. Based on API scores individuals, Teachers are selected for State Meritorious Teacher Awards.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year



Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG Arts	180	79	73
BSc	UG Science	530	350	291
BCom	UG Commerce	270	190	161
MSc	PG Science	72	72	60
MCom	PG Commerce	60	40	14
MCA	PG Computer Applications	60	45	15
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1351	313	72	17	89

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
89	80	10	5	2	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

? Assigning a batch of 15 students to each lecturer under ward-counselling. ? The mentor meets the students once in 15 days and takes stock of the academic growth of the student. ? Apart from academic reviews the students are provided counseling on financial and social problems to which the students are subjected. ? Care is taken to solve their problems to the maximum extent possible. ? A report is submitted to the Principal at the end of the academic year. ? The outcome is discussed in staff meetings. ? In the meetings with the management proposed steps to be taken for further improvement in providing infrastructural facilities, strengthening teaching learning process and optimum use of supporting systems are discussed. Mentoring system is found successful for monitoring overall development of a particular student. It helped tremendously in improving the student performance levels. As a result of overall improvement not only of the students for solving their problems but also helped the faculty imparting effective teaching.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1664	89	1 : 19

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
112	74	38	2	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. K. Sreelakshamma	Professor	State Meritorious Teacher Award
2018	Sri K.V.S. Durga Prasad	Associate Professor	Best Teacher Award by Praja Sakthi

[View File](#)

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	PG COMMERCE	SEMESTER	17/03/2019	17/05/2019
MCom	PG COMMERCE	SEMESTER	25/09/2018	15/12/2018
MSc	PG SCIENCES	SEMESTER	17/03/2019	17/05/2019
MSc	PG SCIENCES	SEMESTER	25/09/2018	15/12/2018
BA	ARTS	SEMESTER	23/02/2019	02/05/2019
BA	ARTS	SEMESTER	23/09/2018	29/11/2018
BCom	COMMERCE	SEMESTER	23/02/2019	02/05/2019
BCom	COMMERCE	SEMESTER	23/09/2018	29/11/2018
BSc	SCIENCES	SEMESTER	23/02/2019	02/05/2019
BSc	SCIENCES	SEMESTER	23/09/2018	29/11/2018

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Examinations are conducted as per the affiliation university schedule. Continuous evaluation and assessment of students is done internally by conducting Unit Test on every unit and Prefinal test at the end of the semester. Students Seminars and group discussions are organised. Internal assessment process also includes the performance of students in preparing assignments and Web assignments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We have to follow academic calendar of Acharya Nagarjuna University. However, our Academic Calendar Committee prepare our own calendar every year for the smooth conduction of the curricular, co-curricular and extracurricular activities.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://hcg.ac.in/content.php?page=Intake+Details&page\\_id=73](http://hcg.ac.in/content.php?page=Intake+Details&page_id=73)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BSc	Science	205	174	85
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://hcg.ac.in/content.php?page=Feedback+Files&page\\_id=74](http://hcg.ac.in/content.php?page=Feedback+Files&page_id=74)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	05/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Teacher Award	Dr. K. Sreelakshamma	Governemnt of Andhra Pradesh	05/09/2018	State Meritorious Award
Best Teacher Award	Sri K.V.S. Durga Prasad	Praja Sakthi	05/09/2018	Best Teacher Award
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	05/06/2018
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
DEPARTMENT OF MATHEMATICS - <a href="https://drive.google.com/open?id1TbMHwKDv1F1vID_kmTbOdctZe0Ta-bK_">https://drive.google.com/open?id1TbMHwKDv1F1vID_kmTbOdctZe0Ta-bK_</a>	3
DEPARTMENT OF ENGLISH - <a href="https://drive.google.com/open?id1TbMHwKDv1F1vID_kmTbOdctZe0Ta-bK_">https://drive.google.com/open?id1TbMHwKDv1F1vID_kmTbOdctZe0Ta-bK_</a>	2
DEPARTMENT OF POLITICAL SCIENCE - <a href="https://drive.google.com/open?id1TbMHwKDv1F1vID_kmTbOdctZe0Ta-bK_">https://drive.google.com/open?id1TbMHwKDv1F1vID_kmTbOdctZe0Ta-bK_</a>	1

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ALL DEPARTMENTS - <a href="https://drive.google.com/open?id1wp8FgkYcAKC-HVnFspBARCFZ-zxl6-cv">https://drive.google.com/open?id1wp8FgkYcAKC-HVnFspBARCFZ-zxl6-cv</a>	27	4
National	ALL DEPARTMENTS - <a href="https://drive.google.com/open?id1wp8FgkYcAKC-HVnFspBARCFZ-zxl6-cv">https://drive.google.com/open?id1wp8FgkYcAKC-HVnFspBARCFZ-zxl6-cv</a>	25	.5

[View File](#)

## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
All Departments - <a href="https://drive.google.com/open?id1wp8FgkYcAKC-HVnFspBARCFZ-zxl6-cv">https://drive.google.com/open?id1wp8FgkYcAKC-HVnFspBARCFZ-zxl6-cv</a>	52

[View File](#)

## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Stereographic Semicircular Half Logistic Distribution	Dr. S.V.S. Girija	International Journal of Pure and Applied Mathematics 113 (11),	2018	1	Hindu College, Guntur	0

		142-150				
On characteristics of wrapped gamma distribution	Dr. S.V.S. Girija	IRACST-Engineering Science and Technology: An International Journal (ESTIJ ...	2018	3	Hindu College, Guntur	0
Phani. Y.(2011), Differential Approach to Cardioid Distribution	Dr. S.V.S. Girija	Computer Engineering and Intelligent Systems 2 (8), 1-6	2018	1	Hindu College, Guntur	1
On construction of stereographic semicircular models	Dr. S.V.S. Girija	Journal of Applied Probability 8 (1), 75-90	2018	1	Hindu College, Guntur	1
On characteristic functions of wrapped half logistic and binormal distributions	Dr. S.V.S. Girija	International Journal of Statistics and Systems 4 (1), 33-45	2018	1	Hindu College, Guntur	0
On characteristic functions of the wrapped lognormal and the wrapped Weibull distributions	Dr. S.V.S. Girija	Journal of Statistical Computation and Simulation 81 (5), 579-589	2018	1	Hindu College, Guntur	1
Circular model induced by inverse stereographic projection on extreme-value distribution	Dr. S.V.S. Girija	IRACST-Engineering Science and Technology: An International Journal (ESTIJ ...	2018	2	Hindu College, Guntur	1

On Construc tin of New Circular Models -	Dr. S.V.S. Girija	VDM Verlag	2018	2	Hindu College, Guntur	1
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
On Construc tin of New Circular Models -	Dr. S.V.S. Girija	On Construc tin of New Circular Models - VDM Verlag	2018	21	2	Hindu College, Guntur
On wrapped version of some life testing models	Dr. S.V.S. Girija	Communicat ions in St atistics–T heory and Methods 36 (11), 2027-2035	2018	35	2	Hindu College, Guntur
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semina rs/Workshops	1	28	1	1
Presented papers	1	23	5	0
Resource persons	1	0	0	0
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
2(A) ARMD SQN NCC - <a href="https://drive.google.com/open?id1Ka3FH&lt;br/&gt;z9I1W5Gp0vLVJrQuGH1&lt;br/&gt;4ASxI1Cy">https://drive.google.com/open?id1Ka3FH z9I1W5Gp0vLVJrQuGH1 4ASxI1Cy</a>	Government	10	60
136 (A) COY, 25 (A) BN NCC - <a href="https://dr&lt;br/&gt;ive.google.com/open&lt;br/&gt;?id1U5210ew7NMMRcqV">https://dr ive.google.com/open ?id1U5210ew7NMMRcqV</a>	Government	6	35

OHxierzXifLMFRG7S			
10(A)BN NCC GIRLS WING - <a href="https://drive.google.com/open?id=1KeVuAHfKbO98vvUBUlqVu-Nz26jsSvV">https://drive.google.com/open?id=1KeVuAHfKbO98vvUBUlqVu-Nz26jsSvV</a>	Government	13	34
NSS - <a href="https://drive.google.com/open?id=1y8Gj7QZ525U4G7Z_BuOjG0pPceFwvVm">https://drive.google.com/open?id=1y8Gj7QZ525U4G7Z_BuOjG0pPceFwvVm</a>	Acharya NagarjunaUniversity	15	55
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC	Certificate	NCC Office	33
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWATCHH BHARAT	Government of Andhra Pradesh	Clean and Green	24	108
SWACHHATA HI SEVA	Government of Andhra Pradesh	Plastic Waste Awareness and Management	6	34
BLOOD DONATION	Red Cross	Blood Donation	10	45
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Co-Research Supervision - <a href="https://drive.google.com/open?id=1KGIsoqSFIsCZ7f9Wv3mic_WVLRfpg57q">https://drive.google.com/open?id=1KGIsoqSFIsCZ7f9Wv3mic_WVLRfpg57q</a> - <a href="https://drive.google.com/open?id=1kZbGu_35NdRO41bwCXusHhR6gPvtPTa1">https://drive.google.com/open?id=1kZbGu_35NdRO41bwCXusHhR6gPvtPTa1</a>	Dr. S.V.S. Girija	Nil	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
SOFT SKILLS	SKILL DEVELOPMENT	ANDHRA PRADESH STATE SKILL DEVELOPMENT CORPORATION	05/06/2018	28/02/2019	35
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
M/s websamarat technologies , Guntur - <a href="https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr">https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr</a>	05/06/2018	To make students learn web design	30
Jonnalagadda co ., chartered accountants, Guntur - <a href="https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr">https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr</a>	13/07/2018	Auditing Rules	75
Dr. Ch. Naveen Kumar and Lions Club of Guntur Peace - <a href="https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr">https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr</a>	18/02/2019	Social Service	24
Department of Geology and Geo Mining Services - <a href="https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr">https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr</a>	09/01/2019	To make students getting knowledge of mines geology	28
ICENTRIS Software Development Pvt. Ltd., Visakhapatnam - <a href="https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr">https://drive.google.com/open?id1bpOeyU2zAR8L0Z6juPc851C4zWu0m2Jr</a>	05/06/2018	Pedagogy on Big data by employees ICENTRIS	75
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year



Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1	1

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Partially	0	2018

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
e-Journals	600	8000	100	3000	700	11000
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	05/06/2018
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	306	5	0	6	1	33	25	80	248
Added	1	0	0	0	0	1	0	80	0
Total	307	5	0	6	1	34	25	160	248

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
--	--

Not applicable

<https://www.hcg.ac.in>**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
50000	30000	200000	250000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the Governing Body of the college in consultation with the Management Committee and Building Committee. Keeping in view the current dynamics of effective teaching and learning and demands of new courses, the Governing Body makes a policy to create and enhance new infrastructure and renovate the existing infrastructure. The policy is implemented by the Building Committee. Infrastructure of good number of class rooms are renovated by management committee. RUSA sanctioned Rs. 2 crores for infrastructural development. At the end of academic year, proposed infrastructural works by utilizing RUSA funds have been initiated. Sports ground is development and facilities for various sports have been improved. APSSDC launched a wing in our college to train our students in soft skills. In this context, computer lab is established by APSSDC by providing 30 laptops. Evidence is available in the following Link :

<https://drive.google.com/open?id=11k5V-j5731GIGnDKipwV2kek771bONq9>

<https://drive.google.com/open?id=11k5V-j5731GIGnDKipwV2kek771bONq9>

**CRITERION V – STUDENT SUPPORT AND PROGRESSION****5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	56	28000
Financial Support from Other Sources			
a) National	State Scholarship - <a href="https://drive.google.com/open?id=1_uIqwDddpCyrmaeccT4pG1hm7w1Yg5F">https://drive.google.com/open?id=1_uIqwDddpCyrmaeccT4pG1hm7w1Yg5F</a>	871	1398389
b) International	Nil	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
MENTORING	15/06/2018	830	STAFF

BRIDGE COURSE	19/07/2018	415	STAFF
REMEDICAL COACHING - 2	04/02/2019	365	STAFF
REMEDIAL COACHING - 1	10/09/2018	350	STAFF
SKILL DEVELOPMENT	06/08/2018	56	APSSDC
SOFT SKILLS	02/07/2018	56	APSSDC

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	SAADHANA	53	53	37	3
2018	JKC	50	50	12	2

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	4

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	ILM and ACCENTURE and GOVERNMENT	12	5

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	157	Degree	All	Various Universities	Post Graduation

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	6
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural Talent Hunt	College	75
Flash mob	University	50
ANU Youth Festival	University	50
Intramural	College	25
Weight Lifting	State	6
Gymnastics	State	4
Hockey	National	1
Under 19 Cricket	University	4
Under 19 Cricket	National	3
National Level Boxing	National	1
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Weight lifting	National	3	0	0	G.V. Sai Ram
2018	State Cricket	National	2	0	0	Ch.Manikanta Swamy
2018	SGF Cricket Nationals	National	1	0	0	Mahima
2018	Gymnastics under 17 - Over all	National	1	0	0	V. Sai Durga
2018	Gymnastics under 17 Higher bar	National	1	0	0	V. Sai Durga
2018	Gymnastics under 17 -Parallel bar	National	1	0	0	V. Sai Durga
2018	Gymnastics under 17 - Table vault	National	1	0	0	V. Sai Durga
2018	Gymnastics under 17 - Roman king	National	1	0	0	V. Sai Durga

2018	Gymnastics under 17 - Paneled horse	National	1	0	0	V. Sai Durga
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the new university Act, 2016 the election of the student council should be there to elect the Secretary of student council, but in the academic year 2018-19, the election did not take place. However, Principal nominated the student representatives on various committees. They played a crucial role in organizing various events, such as, intramural competitions flash mob, donating blood, distributing blankets to the slumdwllers, department fests etc., and their role is also significant in taking various decisions by different committees. Their participation in organizing various events has given opportunity to groom themselves and learn about team building, group dynamics, leadership skills and independent thinking during their academic life. As a member in various academic and administrative committees improves their managerial and decision making abilities. It is proved in our college college that, their role as a member, provided opportunities to our students to showcase their abilities and excel in other fields in addition to academics.  
<https://drive.google.com/open?id15WMOFyTeCu0VMId489Grumd98npF8G1v>

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

ANNUAL ALUMNI GET TOGETHER (Home Coming) Annually we conduct Alumni meet in the last week of December. This year we organized alumni meet on 25th December 2018. More than 300 members of different periods right from 1950 to 2010 attended the meet. We conducted some Gymkhana events to them in which they participated very actively. They moved around the college campus and interacted with the Departments' members. We invited alumnus important member as the Chief Guest and honoured him. We also felicitated Retired faculty members.  
<https://drive.google.com/open?id15WMOFyTeCu0VMId489Grumd98npF8G1v>

5.4.2 – No. of enrolled Alumni:

1200

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION: "We strive to produce intellectually competent, morally upright, socially committed products and motivate them to become responsible citizens that the country needs today and we also strive our best to usher in a new era in promoting quality education that is replete with human values". MISSION: The zealous mission of the college is to inculcate human values through education.

The management and faculty of our college have been striving hard to set an example to the students by not merely preaching morals, virtues etc. but also practicing them with a sense of commitment, so that the students become inspired and graduate out themselves as worthy citizens of the nation. To produce in a serene atmosphere intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed accomplished young men and women who will be agents of social transformation in Today's India. Vision and Mission statement is made known to the students, staff, community, alumni, industry and employers through prospectus, college handbook and college magazine published every year. They are displayed at a prominent point in the college campus and Library for benefit of the students. The same is also exhibited as a backdrop whenever major functions are conducted in the institution. The same is also available on the College website. The College offers a wide range of programmes to achieve its goals and objectives. All the programmes particularly Arts and Humanities facilitate overall personality development and value-orientation. The programme qualifies the students for employment in Public and Private sectors. Career guidance and placement services make them competent to face competitive examinations, campus placements and off campus placements. The Science and Commerce programmes, particularly with restructured / applied disciplines increase employability of the students in the changing economic scenario with special reference to Globalization. The admission policy promotes equal opportunities for all students based on merit. The reservation policy of admissions makes higher education accessible to SC/ST/BC and women learners. The provision of fee concessions, scholarships and reasonably low fee structure without charging any capitation fee makes higher education affordable for the children of low income groups and disadvantaged sections of society. Co-curricular and extra-curricular activities organized in the campus and extension activities organized outside the campus develop community orientation, social responsibility, participative culture, group dynamics, leadership qualities, organizational abilities, problem - solving competencies and a sense of communal harmony in social relations. In this academic year, New college management is formed with new members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission process is controlled by Directorate of Higher Education, Amaravathi. However, for admission of students the institutes are performing following activities: Conduction of orientation programs at different nearby junior colleges. Delivering Expert/Guest Lecture at various nearby schools colleges. Advertisement in newspaper/Radio Social media.
Industry Interaction / Collaboration	Foster Symbiotic Relationship with Industries Inviting industry executives to the college to discuss and share thoughts, ideas and experiences to create a symbiotic relationship. Memorandum of Understanding between the

college and industries to bring the two sides emotionally and strategically closer. Industry Exposure to Students and Faculty Industry exposure to students and faculty through industry visits. Practical trainings/Summer Internship of students in industries. Industry Internship for faculty members. Industry involvement in Curriculum Design, Delivery and Assessment Faculties are participating in curriculum development workshops organized by affiliated university. Also, efforts are made by institute to inform the BOS of affiliated university the curriculum gaps identified by various departments using continuous evaluation process. Consultancy and technical support by the faculty to industries.

Human Resource Management

Welfare Schemes for staff and faculty. Group insurance for Staff, faculty and Students. Recruitment of teaching and non teaching staff as per requirement. Orientation programmes for newly recruited faculty. 100 financial assistance for creating IPR value. Incentives for research publications. Deputation of Staff for FDP / Workshops / Training /Conferences / Symposium. Faculty encouragement for higher studies. Formulation of institute policies and communicating the same to the staff. Systematic performance appraisal process.

Library, ICT and Physical Infrastructure / Instrumentation

For Library Quality Improvement following Strategies Services are provided: Digital Library : Book Bank Scheme Institutional Repository Book Bank Scheme for S.C/S.T Students Web OPAC ( Online Public Access Catalogue ) Advance Learner Facility Scanning Service , Reprographic Service, Printing Service, Internet/ WiFi Facility

Research and Development

Research and Development committee constantly take the updates on the activities and motivates faculties to pursue efforts in the research direction of their expertise. The major role of the RD committee is in administrating research projects sponsored by Government/ non-government and research funding agencies such as AICTE, UGC, DST, CSIR etc.

Examination and Evaluation

Examinations are conducted as per

	Acharya Nagarjuna University, Nagarjuna Nagar, Schedule. Continuous Evaluation assessment of students is done internally by conducting Unit Test on every unit and pre university test at the end of the semester.
Teaching and Learning	Curriculum and course contents are followed as per affiliated University Industry sponsored projects. Application based Projects. Student Publications. Student Apprentice at renowned companies and academic institutes. Remedial classes for slow learners. A variety of learning contexts including guided and independent study, project based learning, collaborative learning, experimentation, etc. Learning environments (library, departmental library, computing facilities etc.) Organization and management of teaching and learning. Support to foster student achievement (e.g. counselling, career guidance, mentoring etc.) Students' evaluation. To improve the quality of teaching orientation programme for faculty is conducted. Use of ICT in teaching learning process.
Curriculum Development	Sending suggestions to Board of Studies of Acharya Nagarjuna University, Nagarjuna Nagar Suggestions at the time of Curriculum Development Programs. Actively participating in syllabus design. 1. Dr. D.N. Deekshit, BOS member in Sanskrit, ANU 2. Dr. N. Viswam, BOS member in Statistics, ANU and Member in PG BOS in Statistics, ANU. 3. Sri P.V. Ramu, BOS member in Electronics, ANU 4. Sri K.V.S Durga Prasad, Member, PG BOS in Botany ANU. 5. Smt. V. Mani Kumari, Member, BOS in Chemistry., ANU 6. Dr. G. Vijaya Ratna Kumar, Member, BOS in Hindi, ANU

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	New recruits are mentored by senior faculty. Regular appraisal of faculty by students is done through students feedback on faculty
Finance and Accounts	Office Automation (under progress)
Student Admission and Support	Admission process is controlled by Directorate of Higher Education, Amaravathi. However, for admission of students the institutes are performing following activities: Conduction of



	<p>orientation programs at different nearby junior colleges. Delivering Expert/Guest Lecture at various nearby schools colleges. Advertisement in newspaper/Radio Social media. The government has created on APSAMS web portal. Students based on this online portal will apply at <a href="http://www.apcce.gov.in">www.apcce.gov.in</a>. In this application, through this portal online admissions are exercised based on the details furnished by students, what college they are joining and what category is included in the comprehensive information.</p>
Examination	Examinations are conducted as per Acharya Nagarjuna University, Nagarjuna Nagar, Schedule.
Planning and Development	Sending suggestions to Board of Studies of Acharya Nagarjuna University, Nagarjuna Nagar ? Suggestions at the time of Curriculum Development Programs. ? Actively participating in syllabus design.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	05/06/2018	31/03/2019	0	0
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme at	2	01/03/2019	30/03/2019	30

Osmania Univeristy, Hyderabad				
Refresher Course at S.V. Univeristy, Tirupati	1	25/02/2018	16/03/2019	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
TOD facility from Andhra Bank, Hindu College Campus, Guntur	TOD facility from Andhra Bank, Hindu College Campus, Guntur	Merit Scholarships

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As per the need of each unit of the college, the funds are allocated or grants are applied for as per UGC schemes for the building/development projects of the institution. Income/expenditure are closely monitored by the Manager and the Accountant headed by the Principal. The institution is liberal, yet follows the strategy of restraint as far as the expenditure is concerned. Proper procedure for purchases is adopted. Quotations are called for and prices are compared. The institution has a will to form a purchase committee. The regular audit of the budget also exercises check on the expenditure.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	APCCE	Yes	IQAC
Administrative	No		Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Meeting arranged. Parent Feedback.
------------------------------------

6.5.3 – Development programmes for support staff (at least three)

The staff members of English, Economics, Mathematics, Chemistry, Physical Education attended various seminars and presented papers.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Regular monitoring of Students performance. Encouraging the faculty to attend seminars. Received letter of sanctioning of Rs. 2 crores funds from RUSA II.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Research Committee Promoting Research Related Activities	05/06/2018	05/06/2018	30/03/2019	15
2018	Bridge Course for 1st year students organised	05/06/2018	05/06/2018	30/03/2019	500
2018	Suggestions box is placed	05/06/2018	05/06/2018	30/03/2019	1200
2018	Anti Ragging guidelines displayed	05/06/2018	05/06/2018	30/03/2019	1200

[View File](#)

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lady Vice-Principal	05/06/2018	30/03/2019	750	0
Women Development Cell	05/06/2018	30/03/2019	150	0
NCC-Wing - Exclusively for	05/06/2018	30/03/2019	100	0

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

## Percentage of power requirement of the University met by the renewable energy sources

i. Most of the class rooms are well ventilated and allow broad day light without a need for any artificial lighting. Wherever such a need arises, CFL bulbs, Tube lights are installed to save electricity. Lights and fans are switched off after completion of the classes so that the use of electricity can be minimized. ii. All computers located in the Principal's office, library and different sections of the college office, along with Computer and English Laboratories and all main departments have LCD monitors. It helps in conservation of electricity. iii. We are planning to install solar lights in the campus as college is located in overly warm place so that solar energy generation is very much possible. iv. Mass plantation programme was taken in the college campus to decrease the temperatures.

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	Yes	6
Rest Rooms	Yes	6
Scribes for examination	Yes	6
Special skill development for differently abled students	Yes	6
Any other similar facility	Yes	6

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	02/01/2019	1	Health Profile	Health Profile	50
2019	1	1	03/01/2019	1	Swatchandhra - ODF / ODF Action Plan	Swatchandhra -ODF/ODF Action Plan	50
2019	1	1	04/01/2019	1	Education Profile	Education Profile	50
2019	1	1	05/01/2019	1	Village Infrastructure	Village Infrastructure	50

2019	1	1	06/01/2019	1	Natural Resources, Water Budget, Irrigation Green Cover Status	Natural Resources, Water Budget, Irrigation Green Cover Status	50
2019	1	1	07/01/2019	1	Primary Sector (Agriculture, Horticulture, Animal Husbandry, Fisheries)	Primary Sector (Agriculture, Horticulture, Animal Husbandry, Fisheries)	50
2019	1	1	08/01/2019	1	Vision - 2022, 2029, 2050	Vision 2022, 2029, 2050	50
2019	1	1	09/01/2019	1	Village Economic Development	Village Economic Development Plan	50
2019	1	1	10/01/2019	1	Fostering Happiness Cultural Programme, Competitions etc, Awards distribution	Fostering Happiness Cultural Programme, Competitions etc, Awards distribution	50

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Study Material	05/06/2018	Since, human values and professional ethics are part of curriculum. A hand book of study material prepared by faculty members of the college are freely distributed among stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminars and Workshops	05/06/2018	30/03/2019	200

[View File](#)

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Waste management project Cleanliness drive at college level Tree plantation drive Awareness in classrooms and campus by putting up energy saving and save water posters

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

HINDU COLLEGE, GUNTUR (A NAAC ACCREDITED 'A' GRADE INSTITUTION) INSTITUTIONAL BEST PRACTICES 1. Enhance Research Ambiance in the College 2. Organizing Department Specific Fest BEST PRACTICES 2018-19 Institutional Best Practices: Hindu College, Guntur initiated innovative Best Practices for the academic year 2018-19. Previously college practiced two Best Practices 1. Civic / Community Management 2. "Promotion of Research" Culture in the campus. Modifying the ideas of previous best practices, herewith IQAC proposed two innovative institutional Best Practices. Best Practice - I Title of the Practice: Enhance Research Ambiance in the College 1. Collaborative Research: Objective: Collaborative Research is good practice to share research ideas and figure out constructive and innovative contributions in interdisciplinary studies. Execution: The various departments, Units and staff of the institution interact with each other in undertaking interdisciplinary research in collaboration with the eminent faculty of Acharya Nagarjuna University and other universities. For example, Dr. S.V.S. Girija jointly with Prof. (Retd) A.V. Dattatreya Rao. Dr. S.V.S. Girija is nominated as Editor and reviewers for reputed international journals like Elsevier group of journals. Dr. S.V.S. Girija, Associate Professor of Mathematics is acting as Co-Guide to Research Scholars of Department of Statistics, Acharya Nagarjuna University who are pursuing their research under the guidance of Dr. A.V. Dattatreya Rao, Prof (Retd) of Statistics, Acharya Nagarjuna University. Research scholars take guidance in Mathematical concepts and in developing program code in MATLAB from Dr. S.V.S. Girija. 2. Research Oriented Student Projects: Objective: Project work is included in CBCS curriculum for degree students of Mathematics implemented by Acharya Nagarjuna University. Hindu College, Guntur is affiliated to Acharya Nagarjuna University and final degree students opted Mathematics cluster in which Project is one of the three papers. To inculcate research orientation in Mathematics students Department of Mathematics has taken measures by assigning survey of literature related to subjects in Mathematics Cluster. Execution: Our students opted Cluster that includes Integral Transforms and Advanced Numerical Analysis Both topics have wide applications in scientific fields. Students are assigned to search research publications related to applications of Integral Transforms in various fields and also applications of Numerical methods in solving Differential Equations. Outcome: With great commitment, students collected publications in electrical engineering, Physics etc. After studying and conducting seminars on publications, students prepared dissertation for project work. They submitted projects titled 1. APPLICATIONS OF LAPLACE TRANSFORMS IN CIRCUIT ANALYSIS 2. APPLICATIONS OF LAPLACE TRANSFORMS IN ENGINEERING FIELDS 3. APPLICATIONS OF RUNGE - KUTTA METHODS IN CALCULUS Department of Geology conducted field trips to improve and apply their knowledge in fields. Different project works are assigned to students on different topic to improve research skills in students based on their field trips. Best Practice - II Title of the Best Practice: Organizing Department Specific Fest Objective: IQAC, Hindu College, Guntur resolved to identify departments to conduct students fest every year. Departments of Botany and Commerce are identified to conduct students fest with a motto to inculcate the habit of participation in competitions which lead to success. Execution: 1. Department of Botany organized Inter Collegiate Botany Quest on 21-12-2018 inviting students of all colleges of Guntur District. Various competitions such as Quiz, Elocution, Essay Writing, Spot Painting events were conducted and

prizes were given to the winners. Sri Yesuratnam, Ex Mayor and Lecturer in Zoology (Retd) was the chief guest. 200 students from 20 colleges participated in event. Cash Prizes are given away to winners by chief guest. 2. Department of Commerce organized Inter Collegiate Commerce Quest - 2018-19 for Commerce students (Intermediate) of Guntur District on 05-01-2019. Various competitions such as Quiz, Elocution, Essay Writing, Spot Painting events were conducted and prizes were given to the winners. Sri S.V.S. Somayaji, President,, Sri Ch. Ramakrishna Murthy, Secretary and Correspondent graced the occasion and Sri G. Sivaramakrishna Prasad, President, HCHS Council was the Chief Guest of the Inaugural Function. 120 students from 15 colleges have participated in the competitions. Students from 15 colleges gained knowledge and know about the gathering and interacted with each other. Outcome: 1. Identified the talent of the students. 2. Students got the competitive spirit. 3. Students observed the other participants and acquired the knowledge. 4. Our students (volunteers) acquired the organising abilities. Hindu College Literary Association, AKSHARA conducted distinct innovative student centric activities during 2018-19. The activities are as follows 1. International Mother Language Day was conducted on 21-02-2019. 2. Students are made to participate in one day workshop on Vedic Mathematics. 3. Gurupoornima was celebrated on 27-07-2018 4. Hindi Day was celebrated on 14-09-2018 5. Sanskrit Day function was conducted on 07-09-2018 Along with these institutional Best Practices, various departments initiated to adopt best practices. The details of the best practices of respective departments are furnished here under 1. Department of Botany - Exhibition of Medicinal Plants 2. Department of Commerce - Commerce Day, Flash Mob, Commerce Quest 3. Department of English - Audio Visual Charts with musical instruments 3. Department of Geology - Research oriented Students Projects 4. Department of Mathematics - Research Contribution 5. Department of Zoology - Aquarium preparation and maintenance by students 6. Department of Economics : Identified students with various skills and trained them for various extra curricular activities. Students bagged Overall Runner Championship in Youth Festival organized by Acharya Nagarjuna University and participated in South Zone competitions. Weblink for Best Practices  
<https://drive.google.com/open?id=1JpEAY5zVPM4wQ1h4CT7ZifymS6-6dSL>

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://hcg.ac.in/content.php?page=Best+Practices&page\\_id=75](http://hcg.ac.in/content.php?page=Best+Practices&page_id=75)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We are not ignorant of many of our shortcomings and the required corrective measures. We are conscious of the fact that "In the race for quality there is no finishing line. Our student teacher ratio in some classes is to be rationalized further to facilitate a closer contact between the two. We need to create a truly research oriented culture and atmosphere befitting an institution of higher learning. Not many of our Staff members write for Journals, concerning their respective subjects. Of course some of them do present their papers at seminars and conferences from time to time. However, most of our ills are primarily due to increasing financial crunch as a result of cut in grants, higher education becoming costlier and the mushrooming of various centers of Nonformal Education. All the same, we are determined to take remedial measures by mobilizing and generating more resources in near future.

Competition is the order of the day in any industry or profession. The institution is aware of the dynamic, revolutionary changes sweeping the academic environment in the form of global Competition, nature and content of education as well as more demanding expectations from the society and industry.

Being a socially responsive corporate organization the institution is forever looking at improving the lot of society through neighborhood Management and other community based activities. As it is a proved fact that NAAC accreditation is a stepping stone in realizing the grand vision of the institution, culminating in its dream of quality education, we are eagerly waiting to get reaccreditation from NAAC. The college foresees that a good number of its products in future will be doctorates and highly qualified research personnel, complementing its impressive output of trained professional manpower. Hindu College, Guntur ultimately hopes to become an autonomous nationally recognized center of excellence and resource center in areas of Computer Science, Life Science and Management Studies.

Provide the weblink of the institution

<http://www.hcq.ac.in>

### **8.Future Plans of Actions for Next Academic Year**

1. Department of Botany proposed to organize one week workshop to students with the collaboration of IIT Madras. Proposal accepted. 2. It is resolved to introduce the following new courses in the place of existing uneconomic sections. a. B.Com (Computers) second section in the place of B.Com - General - T.M. unaided. b. B.A. (Eco. Pol. CA.) in the place of B.A. (Economics, Insurance, Computer Applications) c. B.Sc. - Food Technology (New course) d. M.Sc. Botany (New course) 3. It is resolved to start Painting Club and Photography Club. 4. To identify the more departments to conduct students fest. 5. To take opinion of the members regarding going for autonomous status 6. To review the status of RUSA works. 7. It is also resolved to conduct Flash Mob on various social issues. 8. Team - IQAC accepted the proposal to move Autonomous status and the same is informed to the management. 9. To establish 3 virtual classes in progression RUSA works. 10. To encourage students to do more on line courses through MOOCs.